



**THE CITY OF DAYTONA BEACH
BUSINESS MEETING OF THE CITY COMMISSION
MARCH 6, 2019
CITY COMMISSION CHAMBERS
6:00 PM**

AGENDA

Website Address - www.codb.us (City Clerk)

NOTICE- Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the City Commission at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not prepare or provide such a record.

	For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8020		Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.
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In accordance with the Americans with Disabilities Act (ADA), persons with a disability needing a special accommodation to participate in the City Commission meeting should contact the City Clerk's Office, 301 S. Ridgewood Ave, Room 210, Daytona Beach, FL 32114, Telephone: (386) 671-8023, Email: clerk@codb.us not later than 72 hours prior to the proceedings. If you are hearing or voice impaired contact the relay operator at 1-800-955-9771.

1. ROLL CALL.

AGENDA

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- 1. ROLL CALL.**
- 2. INVOCATION.**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG.**
- 4. APPROVAL OF MINUTES.**

4.A. [Approval of Minutes](#)

Approval of the Minutes of the February 6, 2019 Business Meeting of the City Commission held at City Hall, 301 Ridgewood Avenue, Daytona Beach, Florida.

5. AGENDA APPROVAL.

THOSE MATTERS INCLUDED UNDER THE CONSENT AGENDA ARE SELF-EXPLANATORY AND ARE NOT EXPECTED TO REQUIRE REVIEW OR DISCUSSION. ITEMS WILL BE ENACTED BY ONE MOTION. IF DISCUSSION IS DESIRED BY ANY MEMBER OF THE COMMISSION, THAT ITEM MUST BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

6. PRESENTATION.

6.A. [Presentation](#)

No Presentation.

7. CITIZENS.

7.A. PUBLIC COMMENTS BY THE PEOPLE ADDRESSING THE CITY COMMISSION

During this time Citizens have the opportunity to address the City Commission on any item on the Consent Agenda.

8. CONSENT AGENDA.

PLEASE NOTE: ITEMS PULLED FROM THE CONSENT AGENDA MAY BE REMOVED FROM CONSIDERATION BY THE CITY COMMISSION AND CONTINUED FOR TWO (2) WEEKS UNTIL THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING. (ONLY MEMBERS OF THE CITY COMMISSION MAY REMOVE ITEMS FROM THE AGENDA).

8.A. Police Department - U.S. Department Of Justice, Office Of Justice Programs, Bulletproof Vest Partnership Program - Grant Submission/Acceptance (pp. 14-19)

Resolution authorizing the submission and acceptance of a grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, FY 2018 Bulletproof Vest Partnership Program to provide federal funds to outfit sworn officers with bulletproof vests. This grant pays for 50% of the ballistic vest costs totaling \$30,000 and the City of Daytona Beach is responsible for the remaining 50% match of \$30,000. The combined total funding amount (federal award + match) is not to exceed \$60,000. This will purchase the mandatory replacement of 60-70 (depending on refits) ballistic vests from Dana Safety Inc. under NASPO Body Armor 2016-2021 contract. The match funding will come from the LETF-Fed Equitable Sharing Fund. A Sufficiency of Funds is included to show availability of funds for the continuation of the Daytona Beach Police Department's participation in the Bulletproof Vest Partnership Program. The Police Department further requests that the City Manager or his Designee be authorized to execute the application, submission, acceptance, amendment to the budget, expenditure of funds, or of any agreement related to this federal grant.

Recommendation: Police Chief recommends adoption of the Resolution.

8.B. Utilities Department - Core & Main - Water Meter Installation Materials - Lowest, Best Responsive Bid Award (pp. 20-27)

Resolution awarding Bid No. 19311 to Core & Main, 590 Ferguson Dr. Orlando, FL 32805, the Lowest and Best Responsive Bidder, for water meter installation materials on an "as-needed" basis with the following provisions:

- Authorize the terms of the contract to be one year with two one-year options to renew;
- Authorize the City Manager to approve an expenditure of up to \$120,470 in FY2019; and
- Authorize the City Manager to exercise the renewal options and expend

such sums as budgeted each year.

The purpose of this request is to replenish water meter boxes and lids to maintain pace with new single family home construction in the Mosaic and Latitudes subdivisions. Funds available in the Water and Sewer Operating Fund.

Recommendation: Utilities Director recommends adoption of the Resolution.

8.C. [Utilities Department - Sensus Meters - Core & Main - Sole Source - Standardization \(pp. 28-34\)](#)

Resolution approving a sole source purchase from Core & Main, 590 Ferguson Drive, Orlando, FL 32805 for Sensus water meters of various sizes in the amount of \$135,239.79. The purpose of this request is to replenish meter inventory to maintain pace with new single family home construction including the Mosaic and Latitudes subdivisions. The City's Utilities Department and Utility Billing in the Finance Department have standardized on Sensus water meters throughout the City. Sole source procurement is expressly authorized under Section 30-55 (b) where standardization is likely to reduce financial investment or simplify administration. Funds available in the Water and Sewer Operating Fund.

Recommendation: Utilities Director recommends adoption of the Resolution.

8.D. [Finance/Information Technology - Superior LLC - CRW TRAKIT Software Maintenance Agreement - Sole Source Provider \(pp. 35-51\)](#)

Resolution approving the Software Maintenance Agreement with Superior, LLC, 1000 Business Center Drive, Lake Mary FL 32746, successor in interest of CRW Systems Inc. CRW TRAKIT Software was originally acquired pursuant to Ordinance No. 05-330. Since installation, the software has been continuously maintained by CRW Systems. The Agreement supersedes an expiring Agreement with CRW Systems Inc., authorized by Resolution 14-23, and is for a one year term beginning March 1, 2019 and ending February 28, 2020, at a cost of \$37,668.75. The Agreement provides for two optional one year renewal terms at the rate of \$39,552.19 for the first renewal term, and \$41,529.80 for the second renewal term. The annual rate of increase is 5%. CRW TRAKIT is the City's Community Development software system and is used for the following business processes: tracking permit applications and fees, code enforcement, managing land parcel data, managing business licenses, fire code violations, and comprehensive reporting. Staff also request the City Manager be authorized to approve payment for the two optional terms; subject to budgeting and appropriations. Funds available in the Information Technology Fund.

Recommendation: Chief Financial Officer recommends adoption of the Resolution.

8.E. [Finance / Information Technology - Continuant Inc. - Purchase - Telephone System Maintenance \(pp. 52-90\)](#)

Resolution approving a purchase of a Telephone System Maintenance Advantage Plan (MAP), pursuant to GSA contract number GS-35F-552AA Schedule 70, having an initial 12 month term and options to renew under the GSA contract for two additional 12 month terms, at the same pricing as the initial term, with Continuant Inc., 5050 20th Street East, Fife, WA 98424. The monthly rate for the MAP is \$2,352.98 for an annual cost of \$28,235.76. The initial 12 month term begins on March 1, 2019 and extends through February 28, 2020. GSA contract GS-35F-552AA provides for termination for convenience. The Continuant MAP includes event management, hardware replacement, incident management, change management, technical service desk, and service level management in support of the City's four private branch exchange (PBX) telephone systems. Staff requests the City Manager be authorized to approve payment for the two optional terms; subject to budgetary approvals. Funds available in the Information Technology Fund.

Recommendation: Chief Financial Officer recommends adoption of the Resolution.

8.F. [Finance Department - Allocation of Bike Week Sponsorship Funds \(pp. 91-92\)](#)

Resolution authorizing payment from the General Fund in the amount of:

\$250 to Turie T. Small Elementary School, for a general donation and \$250 to Palm Terrace Elementary School, for a general donation from the Bike Week Sponsorship Funds of Mayor Derrick Henry.

\$150 to Turie T. Small Elementary School, for a general donation, \$250 to Palm Terrace Elementary School, for a general donation; and \$250 to Campbell Middle School, for a general donation from the Bike Week Sponsorship Funds of Commissioner Dannette Henry.

\$250 to Turie T. Small Elementary School, for a general donation and \$250 to Palm Terrace Elementary School, for a general donation from the Bike Week Sponsorship Funds of Commissioner Robert Gilliland.

Recommendation: Chief Financial Officer recommends adoption of the Resolution.

9. PUBLIC HEARINGS.

9.A. [Development and Administrative Services, Planning Division - Preserve at LPGA - Large Scale Comprehensive Plan Amendment \(pp. 93-190\)](#)

Ordinance on second reading - PUBLIC HEARING - adopting a Large Scale Comprehensive Plan Amendment (LSCPA) amending the Future Land Use Element, Neighborhood V, to increase the density from one (1) unit per acre to two (2) units per acre, with a maximum density of four (4) units per net acres for a 130± acre parcel generally located on the west side of LPGA Boulevard, between International Tennis Drive and International Speedway Boulevard (US 92). Applicant: Robert A. Merrell III, Esquire, Cobb Cole, and Raymond J. Spofford, AICP, England-Thims and Miller, Inc. on behalf of E. Scott Bullock, Consolidated-Tomoka Land Co. ****This item was continued from the February 20, 2019 City Commission Meeting Agenda at the request of the Applicant****

Dennis Mrozek, Planning Director, to report.

Recommendation: Planning Board recommends approval 6-to-0.

Action: Motion to adopt Ordinance.

9.B. [Development and Administrative Services, Planning Division - Rezoning, Planned Development-General - Preserve at LPGA - Rezoning, Planned Development-General \(pp. 191-264\)](#)

Ordinance on second reading - Quasi-Judicial Hearing - approving a request to rezone 130± acres of land located on the west side of LPGA Boulevard and south of Father Lopez School from Volusia County zoning to Planned Development-General (PD-G) to allow for a 158 lot single family subdivision, and authorizing the Mayor to execute the Preserve at LPGA Planned District Agreement. Applicant: Robert A. Merrell III, Esquire, Cobb Cole, and Raymond J. Spofford, AICP, England-Thims and Miller, Inc. on behalf of E. Scott Bullock, Consolidated-Tomoka Land Co. ****This item was continued from the February 20, 2019 City Commission Meeting Agenda at the request of the Applicant****

Dennis Mrozek, Planning Director, to report.

Recommendation: Planning Board recommends approval 6-to-0.

Action: Motion to adopt Ordinance.

9.C. [Development and Administrative Services, Redevelopment Division - Bellavita Estates - Rezoning to Redevelopment Downtown-Riverfront Mixed Use \(RDD-4\) \(pp. 265-288\)](#)

Ordinance on second reading - PUBLIC HEARING - approving a request to rezone 0.65± acre of land located at 919 and 923 N. Beach Street from Local Industry (M-1) to Redevelopment Downtown - Riverfront Mixed Use (RDD-4), for the purpose of providing uses and development consistent with the City's Comprehensive Plan. Applicant: Diane Larsen, Selby Realty, on behalf of the property owner, Bellavita Estates Inc. ****This item was continued from the February 6, 2019 City Commission Agenda****

Reed Berger, Redevelopment Director, to report.

Recommendation: Downtown Redevelopment Board recommends approval 4-to-0 and the Planning Board recommends approval 7-to-0.

Action: Motion to adopt Ordinance.

9.D. [Development and Administrative Services, Planning Division - Land Development Code Text Amendment - Mobile Food Vending \(pp. 289-351\)](#)

Ordinance on first reading - PUBLIC HEARING - amending the Land Development Code to allow for mobile food vending as a temporary use in all zoning districts. The proposed text amendment will introduce a new business market to the City that is not currently permitted. Applicant: Development and Administrative Services Department, Planning Division.

Dennis Mrozek, Planning Director, to report.

Recommendation: Planning Board recommends approval 6-to-0.

Action: Motion to adopt Ordinance.

10. ADMINISTRATIVE ITEMS.

10.A. [Development and Administrative Services, Planning Division - Code of Ordinances Text Amendment - Mobile Food Vendors \(pp. 352-376\)](#)

Ordinance on first reading - creating Chapter 103 - Mobile Food Vendors to the Code of Ordinances to add regulations and licensing requirements for Mobile Food Vendors to provide the City with a new business market.

Dennis Mrozek, Planning Director, to report.

Recommendation: Planning Director recommends approval.

Action: Motion to adopt Ordinance.

10.B. [Development and Administrative Services, Planning Division - O'Connor Capital - Rezoning to Planned Development-General \(PD-G\) \(377- 471\)](#)

Ordinance on first reading - approving a request to rezone 214.6± acres of

land located at the northeast corner of I-95 and LPGA Boulevard from "County" zoning to Planned Development-General (PD-G) to develop a mixed-use project that will include commercial, residential, and industrial uses, and authorizing the Mayor to execute the O'Connor Capital Planned District Agreement. Applicant: Robert A. Merrell III, Esquire, Cobb Cole, on behalf of property owners Consolidated-Tomoka Land Co., the State of Florida Department of Transportation (FDOT), and O'Connor Capital Partners, LLC.

Dennis Mrozek, Planning Director, to report.

Recommendation: Planning Board recommends approval 6-to-0.

Action: Motion to pass Ordinance on first reading.

Note: If passed, Public Hearing, March 20, 2019.

10.C. [Development and Administrative Services - Resolution Amending Bike Week Master Plan Guidelines \(pp. 472-480\)](#)

Resolution amending the Bike Week Master Plan Guidelines to allow event parking on any lot (vs. unimproved vacant lots) bounded by Main Street, Halifax Avenue, Auditorium Boulevard, and Peninsula Drive as depicted on the Bike Week Master Plan Area Map.

Recommendation: Commission Action.

Action: Motion to adopt the Resolution.

11. COMMENTS AND INQUIRIES FROM THE CITY COMMISSION - CITY MANAGER AND CITY ATTORNEY REPORT.

12. ADJOURNMENT.

13. PUBLIC COMMENT FORUM - DURING THIS TIME CITIZENS ARE ALLOWED 2.5 MINUTES TO SPEAK ON ANY TOPIC OF CONCERN. Please be courteous and respectful of the views of other speakers. Personal attacks on the City Commission, City Staff or members of the public are not allowed.