

MINUTES

SPECIAL MEETING - COMMUNITY REDEVELOPMENT AGENCY BOARD (CRA)

October 17, 2012

Minutes of the Special Meeting of the Community Redevelopment Agency Board of The City of Daytona Beach, Florida, held on Wednesday October 17, 2012 at 6:00 p.m., in the Commission Chambers, City Hall, 301 South Ridgewood Avenue, Daytona Beach, Florida.

1. Roll Call.

Commissioner Pamela Woods	Present
Commissioner Kelly White	Present
Commissioner Robert Gilliland	Present
Commissioner Patrick Henry	Present
Commissioner Cassandra Reynolds	Present
Commissioner Edith Shelley	Present
Mayor Glenn Ritchey	Present

Also Present:

Paul McKittrick, Deputy City Manager  
Marie Hartman, City Attorney  
Jennifer Thomas, City Clerk

2. Commissioner Shelley led the invocation.

3. Commissioner Woods led the Pledge of Allegiance to the Flag.

4. Adopted/Minutes of the Special Meeting of the Community Redevelopment Agency Board of The City of Daytona Beach, Florida, held Wednesday, October 3, 2012, at 6:00 p.m., in the Commission Chambers, City Hall, 301 South Ridgewood Avenue, Daytona Beach, Florida.

It was moved by Commissioner Gilliland to approve the Minutes. Seconded by Commissioner Henry. The motion passed 7-to-0 with the breakdown as follows:

Commissioner Woods	Yea
Commissioner White	Yea
Commissioner Gilliland	Yea
Commissioner Henry	Yea
Commissioner Reynolds	Yea
Commissioner Shelley	Yea
Mayor Ritchey	Yea

5. AGENDA APPROVAL

Paul McKittrick, Deputy City Manager read the Agenda changes:

No changes.

It was moved by Commissioner Gilliland to approve the Agenda. Seconded by Commissioner Reynolds. The motion passed 7-to-0 with the breakdown as follows:

Commissioner Woods	Yea
Commissioner White	Yea
Commissioner Gilliland	Yea
Commissioner Henry	Yea
Commissioner Reynolds	Yea
Commissioner Shelley	Yea
Mayor Ritchey	Yea

6. ADMINISTRATIVE ITEMS

6A. Adopted/Resolution No. CRA 12-18 approving a grant agreement and the expenditure of Redevelopment Funds, in the amount of \$85,000, with PAULZAP, Inc., 128 S. Beach Street, No. 192, Daytona Beach, FL 32114, for the redevelopment, construction, and improvement of the property with (i) an 620 sq. ft. take-out pizzeria, (ii) a 3,464 sq. ft. full service restaurant, (iii) at least a 10 boutique hotel units, and (iv) 1,660 sq. ft. completed commercial rental units. City Clerk Thomas read the Resolution by title only. A RESOLUTION APPROVING A GRANT IN THE AMOUNT OF \$85,000 FROM THE DOWNTOWN REDEVELOPMENT AREA TRUST FUND TO PAULZAP, INC., FOR REDEVELOPMENT, CONSTRUCTION, AND IMPROVEMENTS OF THE PROPERTY LOCATED AT 128 S. BEACH STREET; AUTHORIZING THE MAYOR, AS CRA CHAIR, AND CITY CLERK TO EXECUTE A GRANT AGREEMENT PROVIDING TERMS AND CONDITIONS OF GRANT; AND PROVIDING AN EFFECTIVE DATE.

John Nicholson, 413 North Grandview Avenue, Daytona Beach commented on the CRA budget. He is concerned about the lack of funds in the Main Street CRA and asked Commissioner Shelley to look into it because she is good at numbers. He does not want the funds drained out of Main Street.

Commissioner Shelley stated she is not opposed to this, she thinks it is terrific however our Façade Grants have always been very small in the Downtown area. She asked Mr. Berger to explain how this number was derived and what the balance is in the Façade Grant Program for the Downtown.

Reed Berger, Redevelopment Director stated this is unusual and that is why we are here tonight doing this separately as a grant. We have \$60,000 in the budget this year for our Downtown commercial Façade Grant, rather than touch that because we have people already in the works and attempting to make improvements in our Downtown which is great, what we are suggesting here is to take \$85,000 from one of our Capital Funds in this case there is

a General Streetscape fund and to utilize those funds for this particular grant. The Sufficiency of Funds was created based on that proposed transfer and when this was put together it was in the old fiscal year, we did not have the new budget in place yet. Given the timing of this we thought it was important to bring this forward and then make the transfer if the Board felt is appropriate to fund this project.

Commissioner Shelley stated as she has said she thinks this is terrific and the money is coming from the Façade Grant fund. She asked if the transfer has already been made.

Mr. Berger stated we have not; we were going to wait until after this meeting to actually make the transfer.

Commissioner Shelley stated and then the transfer will occur.

Mayor Ritchey stated isn't this more than just a façade with a couple of grants rolled into one.

Mr. Berger stated absolutely it's a mix and match and we have done that as we've moved forward with these grant amendments a couple of years ago. We do mix and match some of them and the difference in this case is that we have a lot more investment by this particular person therefore it is unusual in the amount of investment and this is the only vehicle we have to bring it forward, we can't do this administratively we need to have the CRA's approval.

Commissioner Shelley stated we had this situation when we were trying to get a grocery store in Downtown; we need to look at creative ways to look at funding so that we can bring those types of projects into our redevelopment areas.

Mr. Berger stated we agree and if the opportunity presents itself, we will be back.

It was moved by Commissioner Shelley to adopt the Resolution. Seconded by Commissioner Gilliland. The Resolution was adopted 7-to-0 with the breakdown as follows:

Commissioner Woods	Yea
Commissioner White	Yea
Commissioner Gilliland	Yea
Commissioner Henry	Yea
Commissioner Reynolds	Yea
Commissioner Shelley	Yea
Mayor Ritchey	Yea

- 6B. Adopted/Resolution No. CRA 12-19 approving Change Order No. 1 in the amount of \$10,339.10, with D&W Paving, Inc., P.O Box 250725, Holly Hill, FL 32125-0725, for the construction of the Crab Addison/Joe's Crab Shack employee parking lot; and approving the Final Reconciliation Agreement in the amount of \$201,734.35.

The Final Reconciliation Agreement reflects the final contract amount of \$201,734.35 which constitutes full compensation for all materials furnished and all work performed. It is further understood and agreed that the contract completion date is June 27, 2012. City Clerk Thomas read the Resolution by title only. A RESOLUTION APPROVING CHANGE ORDER NO. 1 TO CONTRACT WITH D & W PAVING, INC., FOR CONSTRUCTION OF THE HARVEY AVENUE PARKING LOT WITHIN THE MAIN STREET REDEVELOPMENT AREA IN THE INCREASED AMOUNT OF \$10,339.10; APPROVING THE FINAL RECONCILIATION AGREEMENT WITH D & W PAVING, INC., IN THE TOTAL AMOUNT OF \$201,734.35; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ritchey asked if there were any speakers on this item.

Jennifer L. Thomas, City Clerk responded no sir there are no speakers.

Mayor Ritchey asked if there were any questions or comments by the CRA. Hearing none he called for the vote.

It was moved by Commissioner Shelley to adopt the Resolution. Seconded by Commissioner White. The Resolution was adopted 7-to-0 with the breakdown as follows:

Commissioner Woods	Yea
Commissioner White	Yea
Commissioner Gilliland	Yea
Commissioner Henry	Yea
Commissioner Reynolds	Yea
Commissioner Shelley	Yea
Mayor Ritchey	Yea

7. CITIZENS

John Nicholson, 413 North Grandview Avenue, Daytona Beach reminded everyone that Wings & Waves was going to be this weekend, and for the past five years he had asked for things of this nature for the City to put out extra trash cans. The Bikers are already in town and the trash cans along Main Street and in the front of the Hilton are filled with trash. He suggested when the Streets Team could not come down to Main Street to pick up the trash on Friday morning, someone from the City should coordinate to have it done with City employees, he should not be solely responsible for picking up the trash to make our City look nice.

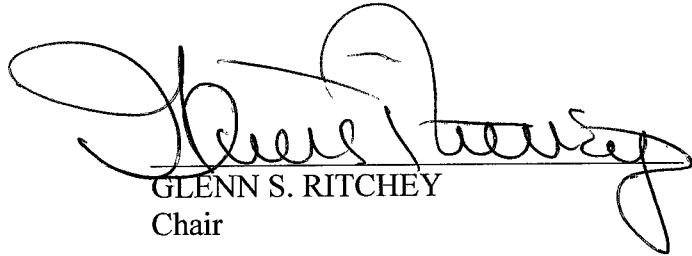
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8. COMMENTS/INQUIRIES FROM THE COMMUNITY REDEVELOPMENT AGENCY - CITY MANAGER AND CITY ATTORNEY REPORT.

Mayor Ritchey stated he agreed with Mr. Nicholson, we need to take extra measures to ensure that we are presentable as a community not only when we have guests in town for special events, but for our residents as well.

9. ADJOURNMENT

There being no further discussion or comments the meeting was adjourned at 6:12 p.m.



GLENN S. RITCHEY  
Chair

ATTEST:



JENNIFER L. THOMAS  
City Clerk

Adopted: November 7, 2012

**RECORD REQUIRED TO APPEAL:** In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Community Redevelopment Agency Board makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript, or you may buy a tape of the meeting for \$2.00 at the City Clerk's office. Copies of tapes are only made upon request. The City is not responsible for any mechanical failure of the recording equipment.