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DEMOLITION/SITE RESTORATION PERMIT SUBMITTAL CHECKLIST

City of Daytona Beach

All items must be addressed and completed. Place checkmark by all items (applicant submitted) or N/A for items not needed.

Jobsite Address _____

Contractor/Agent or Owner/ _____ Contact Phone _____

Applicant Submitted	N/A	
☐	☐	Completed demolition/site restoration permit application.
☐	☐	Sign and date the Notice of Utilities Removal Declaration.
☐	☐	Department of Environmental Protection Notice of Asbestos Renovation or Demolition. (if applicable)
☐	☐	Documentation showing approval from owner to demolish structure. (if applicable)
☐	☐	Recorded Notice of Commencement.
☐	☐	Gas Company (Teco People's Gas) notified & gas disconnected.
☐	☐	Water/sewer (Utility Billing - City of Daytona Beach) notified & water disconnected.
☐	☐	Volusia County Environmental Health permit for Septic Tank Abandonment (if applicable)
☐	☐	Power company (Florida Power & Light) notified & power disconnected.
☐	☐	All other utilities notified & disconnected.
☐	☐	Two copies of site plan showing proposed structure to be demolished.
☐	☐	Proposed erosion and sedimentation control plan, to be in place and maintained throughout the permit.
☐	☐	Type and location of site fencing. Allowable and required fencing types are shown in the Demolition Supplements 1 & 2.
☐	☐	Two copies of site plan showing proposed site restoration.
☐	☐	Two copies of tree protection and/or removal permit application. The trees to be protected, removed and/or replaced can be on the site plan. Tree removal shall require a separate permit.
☐	☐	Acknowledgement of reading Demolition Supplements 1 & 2.
☐	☐	For properties that intend to claim impact fee exemptions (for new construction), obtain documentation square footage & request a number count of plumbing fixture units.

I understand that more documents may be required and that if the required documents submitted are not correct, that my permit will be delayed. I further understand that I must submit plans in accordance with the requirements of the current Florida Building Code, and all state and federal laws.

Print _____ Signature _____ Date _____
(Contractor, Authorized Agent, or Owner)