

# RESIDENTIAL SWIMMING POOL SUBMITTAL CHECKLIST

City of Daytona Beach

All items must be addressed and completed. Place checkmark by all items (applicant submitted) or N/A for items not needed.

Jobsite Address \_\_\_\_\_

Contractor/Agent or Owner/Builder \_\_\_\_\_ Contact Phone \_\_\_\_\_

**Applicant**  
Submitted N/A

- Completed permit application.
- Recorded Notice of Commencement.
- Disclosure Statement (only required for owner/builder applicant).
- Architectural Approval (LPGA & Pelican Bay only)
- Permit authorization of license holder.
- Two copies of "Residential Swimming Pool Safety Requirements".
- Two copies of a signed and sealed survey providing all of the following:
  - All proposed improvements showing the setback measurements for the pool and screen enclosure (if applicable)
  - Measurements from the pool to the home and all accessory structures.
  - Flow arrows showing storm water runoff.
  - Flood Zone according to the most current FEMA map.
- IF Applicable** - 2 signed, and sealed Elevation Certificates **IF** in 100 year Flood Zone or non-FIRM
- Two sets of construction plans designed by a Florida registered engineer to meet the requirements of section R4501.6, 2017 FBC, Residential, signed, sealed, and dated with Chapter 3 exceptions. Plans shall provide thru section of pool shell showing type and thickness of wall, type and size of reinforcement, wall connection with deck, type and thickness of deck, deck reinforcement, etc.
- Two copies of the Simplified Total Dynamic Head (TDH) Calculation Worksheet.
- Two sets of anti-entrapment piping schematics signed, sealed, and dated by a Florida registered engineer containing dual main drain and atmospheric vent piping arrangement or a listed/tested valve system for the pool and separate spa (if applicable).
- If a screened pool enclosure is submitted, list a separate valuation for it on the permit application.
- Two sets of screen enclosure engineering if submitted with pool permit application.

Additional plans, documents, and information may be required